Teaching and Learning Curriculum (TLC)
Program Overview
Academic Year 2022 - 2023

Purpose

To provide PGY-1 and PGY-2 Pharmacy Residents (and independent participants) with opportunities to:

- increase knowledge about teaching and learning, assessment, and academia.

- exercise teaching skills in the classroom and experiential setting.

- develop a philosophy of teaching.

- prepare a teaching portfolio.

Participants will be able to select between two tracks of the Teaching and Learning Curriculum (TLC) Program, based on their level of teaching experience and their interest in pursuing a career in academia. See pages 5-6 for a detailed description of each track.

- **Track 1:** Introduction to Teaching and Learning

- **Track 2:** Exploring a Career in Academic Pharmacy

Program Length

The program length is one year and must be completed prior to the end of residency training (June 30, 2023).

Certificate

Each participant who completes all required program activities (as outlined in this document) will be awarded a certificate of completion from the Department of Pharmacy Practice at the Northeast Ohio Medical University (NEOMED) College of Pharmacy. Teaching portfolios will be reviewed by the participant's teaching advisor and the TLC Program Director for completeness prior to delivering the certificate. Each Residency Program and Resident will receive an electronic copy of the certificate. In addition, Residents may also choose to receive a printed copy of the certificate.

College of Pharmacy Appointment and Resource Access

Participants will complete the requisite paperwork for faculty appointment as Clinical Instructor of Pharmacy Practice. As faculty, the participant will have access to the University's course management system (Canvas) and extensive library resources.

Program Director and Faculty Instructors

The Program Director is Kristen Longstreth, PharmD, BCPS, Associate Professor of Pharmacy Practice (klongstreth@neomed.edu). Additional NEOMED College of Pharmacy faculty will serve as instructors and resources for participants during the program.

Teaching Advisors

All participants must have a teaching advisor identified at the start of the TLC Program. When possible, the teaching advisor for Resident participants should be located at the residency program (e.g., the Resident's program director or a preceptor in the residency program).

It is recommended that the teaching advisor for participants in Track 2 (Exploring a Career in Academic Pharmacy) have a current faculty position (or a history of teaching experience) at a College of Pharmacy. In the situation where a residency program is unable to provide a Track 2 teaching advisor who meets these criteria, the College of Pharmacy faculty Course Directors (and Co-Course Directors, if applicable), will assist and serve as a resource for Track 2 lecture and assessment preparation and feedback.

The role of the teaching advisor is to provide additional support throughout the TLC Program and to assist with verification of the participant's completion of all required program components. The teaching advisor and participant should meet periodically (at least quarterly) to review upcoming and completed teaching activities. The teaching advisor and participant must complete the Teaching and Learning Curriculum (TLC) "Verification of Program Completion Form" **(APPENDIX A)**.

General Expectations of the Track 1 and Track 2 Teaching Advisor

- review the Resident's schedule for the TLC Program modules and assigned teaching;

- ensure that the Resident has the necessary time and support to review the TLC module content, attend TLC meetings (on the NEOMED campus and/or virtual), prepare for teaching activities, and participate in assigned teaching;

- ensure that the Resident has the opportunity to gain experience as co-preceptor for an Advanced Pharmacy Practice Experience (APPE) or an Introductory Pharmacy Practice Experience (IPPE) at the residency site;

- review and verify the Resident's completion of TLC Program requirements **(using the verification form, APPENDIX A)** and assigned teaching activities **(using the teaching experience log, APPENDIX B)**, teaching philosophy, and teaching portfolio at the end of each residency quarter;

- review the Resident's self-evaluations, student evaluations of the Resident's teaching (if applicable), and teaching advisor/faculty evaluations (if applicable) following a teaching assignment and at least quarterly; and

- provide the Resident with an evaluation of performance/feedback after a teaching activity, when possible and if applicable to the assignment **(see evaluation process on page 10 for required and recommended evaluations)**.

  o Residency programs may also choose to provide a quarterly evaluation of the Resident's participation in the TLC Program in PharmAcademic as part of a longitudinal "Teaching" or "Education" residency learning experience (note that this is not a requirement of the TLC Program). Residency programs may contact the TLC Program Director if assistance is needed with selecting the PharmAcademic goals and objectives to evaluate for the learning experience.

Additional Expectations of the <u>Track 2</u> Teaching Advisor (for large group lectures at NEOMED)

- ensure the Resident is aware of his/her role in the assigned teaching experience, the objectives of the assigned teaching session, what material is to be covered, and what level of detail/depth is expected;

- ensure that the content prepared by the Resident is at an appropriate level for the learner, in an acceptable format, and meets assignment deadlines (see assignment timeline for a large group lecture teaching activity below);

- review and suggest revisions (if necessary) for teaching materials and assessment questions prepared by the Resident (if applicable to the assignment)

    - contact information for the course director (and co-course director, if applicable) is provided with the Resident's teaching schedule; all Residents and teaching advisors are encouraged to contact the course director/co-director for assistance and/or questions related to preparation or content for a lecture teaching activity

    - for Residents in Track 2 who do not have a NEOMED faculty member assigned as a teaching advisor, the faculty course director/co-director will review and provide feedback on the lecture and assessment questions prepared by the Resident (if applicable to the assignment); the Resident is required to follow the lecture timeline outlined below to allow an appropriate amount of time for faculty feedback and Resident revision. If a Resident in Track 2 is co-teaching a lecture with a NEOMED faculty member, this review and feedback will be provided by the faculty member who is scheduled to co-teach with the Resident;

- provide the Resident with an evaluation of performance/feedback after a large group lecture

    - for Residents in Track 2 who do not have a NEOMED faculty member assigned as a teaching advisor, the Resident may request the faculty course director/co-director and/or the TLC Program Director to review the lecture (in person or via Zoom or video, when available) and complete an evaluation. If a Resident in Track 2 is co-teaching a lecture with a NEOMED faculty member, this evaluation will be completed by the faculty member who is scheduled to co-teach with the Resident;

- review and discuss all evaluations (Resident self-evaluation; teaching advisor/faculty evaluation, and student evaluations) with the Resident after a large group lecture teaching activity.

Large Group Lecture Teaching Activity Assignment Timeline

Time Period	Activity
8 to 12 weeks prior to teaching	Review session logistics (e.g., date, time, learner level, topic)
6 to 8 weeks prior to teaching	Review of Resident learning objectives and teaching session outline; learning objectives and outline may be sent to NEOMED course director for review
4 to 6 weeks prior to teaching	Review of Resident draft teaching materials and assessment items (e.g., quiz or examination questions)
3 to 4 weeks prior to teaching	Review of Resident final assessment items (e.g., quiz or examination questions); assessment items are sent to NEOMED course director **at least 3 weeks** prior to the assessment for review and potential revision[1]

1 to 3 weeks prior to teaching	Review of Resident final teaching materials; teaching materials are sent to NEOMED course director at least **1 week** prior to lecture delivery (if obtaining course director/co-director feedback, teaching materials must be sent **3 weeks** prior to teaching for review and potential revision)[1]
Within 1 week after teaching	Review of Resident teaching evaluations (self, student, and advisor/faculty)

[1] Note that teaching materials and assessment items may be required sooner; check with the course director for details and revise the timeline above as needed.

Not all teaching assignments in Track 2 will require all of the items listed in the table above to be completed by the Resident. For example, if the Resident is participating in a workshop that has already been designed by the course director, they will most likely not be preparing session objectives, teaching materials, and assessment questions. Alternatively, in a traditional lecture environment, all of the above may apply. **Therefore, the participant and the course director for the teaching assignment should discuss which of the above items may or may not apply to the individual teaching assignment.**

Teaching and Learning Curriculum (TLC) Program Organization and Requirements

Two-Track Program

There are two tracks available for participants of the NEOMED TLC Program. Below is a summary table describing the two-track system.

	Track 1 (Introduction to Teaching and Learning)	Track 2 (Exploring a Career in Academic Pharmacy)
Track description	Designed for Residents with little to no teaching experience and/or an interest in gaining foundational knowledge and skills in teaching and learning	Designed for Residents with some teaching experience and/or an interest in exploring an academic career path
Who is eligible?	Open to all participants	Limited[1] based on available teaching opportunities and submission of Resident letter of interest
What teaching and learning content is required?	Five required modules (see schedule on pages 7-8) *Resident may choose to participate in 1 optional module* Personal teaching philosophy Electronic teaching portfolio NEOMED Preceptor Training Programs	Six required modules (see schedule on pages 7-8) Personal teaching philosophy Electronic teaching portfolio NEOMED Preceptor Training Programs

What teaching experiences are included?	Experiential teaching at the residency site[2] Assessment activities and grading Small group teaching[3] Tutoring activities[4] Large group lectures are <u>optional</u>[5] (and based on availability) *Opportunities for asynchronous teaching (pre-recorded videos) may also be available*	Experiential teaching at the residency site[2] Assessment activities and grading Small group teaching[3] Tutoring activities[4] Large group lectures are <u>required</u>[5] *Opportunities for asynchronous teaching (pre-recorded videos) may also be available*
Is a teaching advisor required? **(see detail on pages 3 and 4)**	Yes (Resident's program director or a preceptor in the residency program)	Yes (Resident's program director or a preceptor in the residency program; <u>a teaching advisor with a current faculty position or a history of teaching experience is recommended</u>)

[1] *All participants interested in Track 2 will submit a letter of interest (1 page) to Kristen Longstreth (klongstreth@neomed.edu) by **July 15th**. After reviewing letters of interest, participants will be notified of the decision. Preference may be given to PGY2 Residents and those programs that have participated in the teaching certificate program for 5 or more years and have made the teaching experience a core focus of their residency program. Participants should discuss this decision with their Residency Program Director prior to submitting a letter of interest.*

[2]*Review the Experiential Teaching requirements for the TLC Program on page 8.*

[3]*Small group teaching = facilitating a small group of learners (typically using content that has already been created; usually does not include developing session objectives and assessment items/activities; may include an evaluation of the learner during the activity).*

[4]*Tutoring activities= facilitating a Pharmacotherapy tutoring session or a P4 NAPLEX review session (includes developing the tutoring plan and materials).*

[5]*Large group lectures = owning the creation and delivery of a lecture (includes developing the session learning objectives, lecture outline and teaching plan, lecture slides, active learning activities, and assessment items for quiz and/or exam).*

Teaching and Learning Themes and Content

Content for the TLC Program will be delivered by a **hybrid format** using a combination of meetings on the NEOMED campus, afternoon virtual (Zoom) meeting sessions, and pre-recorded video content (approximately 1-2 hours of video content per module will be released 2 to 4 weeks prior to scheduled meetings). It is recommended that the residency program provide the Resident with designated time to review the pre-recorded video content. Meetings on the NEOMED campus will follow current social distancing recommendations.

Date	Module Theme and Example Content[1]	Required or Optional
Thursday, July 28, 2022 pre-recorded video content + **meeting on NEOMED campus** (8:00 am to 5:00 pm)	**Module 1: Introduction to Teaching and Learning** • Creating a Teaching Portfolio • SOAP Note Grading Workshop • Teaching Philosophy • TLC Program Overview and Requirements • Writing Assessment Items	Track 1 - required Track 2 - required
Thursday, August 25, 2022 pre-recorded video content + **virtual (Zoom) meeting** (1:00 pm to 3:30 pm)	**Module 2: Teaching and Assessment (Part One)** • Large Group Lectures • Learning Styles and Teaching Application • Small Group Discussions and Facilitation • Writing Learning Objectives	Track 1 - required Track 2 - required
Thursday, September 29, 2022 pre-recorded video content + **virtual (Zoom) meeting** (1:00 pm to 3:30 pm)	**Module 3: Teaching and Assessment (Part Two)** • Active Learning • Assessment of Learning	Track 1 - required Track 2 - required

(Table is continued on next page)

Date	Module Theme and Example Content[1]	Required or Optional
Thursday, October 27, 2022 pre-recorded video content + **meeting on NEOMED campus** (9:00 am to 12:00 pm)	**Module 4: Academia** • Academic Ladder: Rank, Promotion, and Tenure • Course Planning and Organization • Importance of Service • Life as a Practice-Based Faculty Member • Scholarship Tips	Track 1 - <u>optional</u> Track 2 - required
Thursday, October 27, 2022 pre-recorded video content + **meeting on NEOMED campus** (1:00 pm to 5:00 pm)	**Module 5: Experiential Teaching** • Difficult Precepting Conversations • Preparing for Learners at a Practice Site • Recognizing Precepting Red Flags and What to Do • Teaching Learners at a Practice Site	Track 1 – required Track 2 – required
Thursday, March 9, 2023 pre-recorded video content + **meeting on NEOMED campus** (9:30 am to 4:00 pm)	**Module 6: Transition to Independence (Lifelong Teaching and Learning)** • Emotional Intelligence • Establishing Your Practice • Imposter Syndrome • Improving Focus and Productivity • Preparing an Academic Curriculum Vitae • Self-Awareness and Resilience	Track 1 - required Track 2 - required

[1] *Module schedules/content will be finalized and available prior to each session.*

Preceptor Training Programs

The Resident will complete the NEOMED College of Pharmacy Advanced Pharmacy Practice Experience (APPE) and Introductory Pharmacy Practice Experience (IPPE) Pharmacy Preceptor Training Programs at https://www.neomed.edu/pharmacy/academics/preceptor/training/. The deadline for completion is **August 15th**.

Experiential Teaching

The Resident will serve as a co-preceptor for an Advanced Pharmacy Practice Experience (APPE) rotation for a **minimum of one month**. Individual residency programs may substitute one month of preceptorship experience for Introductory Pharmacy Practice Experience (IPPE) student(s) in place of one month of preceptorship for APPE student(s), if appropriate.

Teaching Experiences at NEOMED

Depending on the TLC Track (1 or 2), the Resident will be assigned a mixture of teaching experiences (e.g., large group lectures, small group, assessment) with a variety of learners (e.g., P1, P2, P3, and P4 students). Teaching assignments will be approved by the TLC Program Director with the Chair of Pharmacy Practice, based on the current teaching needs of the Department of Pharmacy Practice and the Resident's schedule. <u>The teaching assignments may or may not be in the Resident's area of interest and will be randomly assigned.</u> Exception will be given to Residents in a specialty area of practice (e.g., PGY2 Residency, Master's in Health-System Pharmacy Administration and Leadership Program, Pediatric Hospital). Teaching assignments will vary based on the Track chosen by the participant.

Teaching Philosophy

The Resident is required to compose a personal teaching philosophy that will continually evolve during the program and beyond. Residents should share their teaching philosophy with their teaching advisor at the end of each residency quarter.

Teaching Portfolio

The Resident is required to create and maintain an electronic teaching portfolio during the program. The Resident may also decide to create a hard copy of the teaching portfolio for personal use. Residents should submit their portfolios to their teaching advisor for review on (or before) **the last day of each residency quarter (i.e., the last day of September, December, and March) and before May 31, 2023**. The final portfolio is submitted to the NEOMED TLC Program Director by **June 1, 2023** and must contain the following:

- TLC Verification of Program Completion Form **(APPENDIX A)**

- Curriculum vitae (CV)

- Teaching philosophy

- Teaching Experiences Log **(APPENDIX B)**

- Teaching materials (i.e., lecture slides, handouts, and test questions), as applicable

- Evaluations, as applicable **(responses from the Resident's Microsoft Evaluation Form that were received during the TLC Program)**

  o Participant self-evaluations

  o Evaluations from students (learners)

  o Evaluations from teaching advisor (and/or other faculty or residency director/preceptor evaluations, if applicable)

- Summary narrative (1 to 2 paragraphs on what the participant has learned and specific plans for continuing to develop teaching skills)

- Follow-up Contact Information Form (**APPENDIX C**)

The participant can submit their final teaching portfolio by **uploading a compressed (zipped) folder to the NEOMED Canvas Learning Management System**.
- Create a compressed (zipped) folder by saving the teaching portfolio electronic folder to the desktop and right clicking on the folder; select "send to" then "compressed (zipped) folder."
- Label the compressed (zipped) folder with the participant's last name before uploading to Canvas.

Pharmacy Faculty Meeting Attendance

While not required, participants are welcome to attend a Department and/or College faculty meeting. Residents that are interested in attending a meeting should contact Kristen Longstreth. These meetings take place on the third Wednesday of each month. Department meetings occur from 1:00 to 2:20 pm, with a College meeting following each Department meeting.

Evaluation Process

Teaching evaluations (including participant self-evaluation) will be completed online using a **Microsoft Evaluation Form.** Each participant will be provided with a unique evaluation link to share and receive feedback/evaluation.

Teaching Evaluation Overview (for Both Track 1 and Track 2 Participants)

- **Resident/participant self-evaluation** - REQUIRED for all teaching activities assigned by the TLC Program. RECOMMENDED for teaching activities assigned by the residency program (including experiential teaching).

- **Student (learner) evaluation** - REQUIRED (when possible) for each large group lecture, small group teaching activity, and tutoring activity. RECOMMENDED for experiential teaching activities at the residency program site.

- **Teaching advisor evaluation (or other faculty/preceptor evaluation)** - REQUIRED for each large group lecture and for pre-recorded lecture videos. RECOMMENDED (when possible) for small group teaching activities, tutoring activities, and teaching activities assigned by the residency program (including experiential teaching).

It is recommended that self-evaluations, student (learner) evaluations, and advisor/faculty/preceptor evaluations (if applicable) are reviewed with the teaching advisor shortly after each teaching assignment is completed (and at least quarterly).

The table below contains suggestions on obtaining teaching evaluations in the TLC Program.

Obtaining Teaching Evaluations in the TLC Program

Teaching Activity Category	Resident/TLC Participant Self-Evaluation	Advisor/Faculty Evaluation	Student (Learner) Evaluation
Large Group Lectures	When available, it is recommended that the Resident views a recording of the lecture to complete the self-evaluation.	When possible, Resident coordinates with teaching advisor/faculty to be present (in person or via Zoom if the lecture is virtual/hybrid) and observe/evaluate the lecture. Recording the lecture may also be possible for advisor review and evaluation at a later date.	Resident shares link to evaluation form with students. Resident may also include the evaluation link on their lecture slides or other teaching materials. It is recommended that the Resident provide students with the last 5 minutes of class time to complete the evaluation.

Teaching Activity Category	Resident/TLC Participant Self-Evaluation	Advisor/Faculty Evaluation	Student (Learner) Evaluation
Small Group Teaching Activities (e.g., recitation, workshop, or small group discussion)		For small group teaching conducted with a teaching advisor (or with an advisor present for observation), the advisor fills out the evaluation. For small group teaching conducted separate from the teaching advisor, the Resident may request the course director or another faculty member at the teaching activity to fill out the evaluation (when possible). Note that it may not be possible to receive advisor/faculty evaluations for every small group activity.	Resident shares link to evaluation form with students. Resident may also include the evaluation link on their teaching materials (if applicable). Note that it may not be possible to receive student evaluations for every small group activity.
Assessment Activities and Grading (e.g., grading a counseling activity, reflection, or SOAP note)		For assessments conducted with a teaching advisor, the advisor can fill out the evaluation (optional). For assessments conducted separate from the teaching advisor, the Resident may request the course director or another faculty member participating in the assessment to fill out the evaluation (when possible). Note that it may not be possible to receive advisor/faculty evaluations for most assessment grading activities.	Not applicable
Tutoring Activities (e.g., Pharmacotherapy tutoring, P4 NAPLEX review session)	When available, it is recommended that the Resident views a recording of the tutoring session to complete the self-evaluation.	When possible, Resident coordinates with teaching advisor/faculty to be present (in person or via Zoom if the tutoring session is virtual/hybrid) and observe/evaluate the tutoring session. Recording the tutoring session may also be possible for advisor review and evaluation at a later date.	Resident shares link to evaluation form with students at the conclusion of a tutoring or review session.

Teaching Activity Category	Resident/TLC Participant Self-Evaluation	Advisor/Faculty Evaluation	Student (Learner) Evaluation
Experiential Teaching (Precepting)		Residency directors and/or preceptors are encouraged to evaluate the Resident's performance as a co-preceptor using a PharmAcademic evaluation of the residency objectives related to precepting (for PGY1 programs, this includes objectives R4.2.1, R4.2.2, and E6.2.3). When possible, the evaluation should be included in the Resident's TLC Program teaching portfolio. In addition, an evaluation can be completed using the Resident's evaluation form link.	The IPPE/APPE student should include feedback on the Resident's performance as a co-preceptor using the standard preceptor evaluation for their College of Pharmacy. When possible, the student should share this feedback with the Resident and the evaluation should be included in the Resident's TLC Program teaching portfolio. In addition, an evaluation can be completed using the Resident's evaluation form link.

Program Overview Appendices

APPENDIX A - Verification of Program Completion Form

APPENDIX B - Teaching Experience Log

APPENDIX C - Follow-up Contact Information Form

Teaching and Learning Curriculum (TLC)

Verification of Program Completion Form

Resident/TLC Participant:

TLC Track: ☐ **Track 1:** Introduction to Teaching and Learning ☐ **Track 2:** Exploring a Career in Academic Pharmacy

Teaching Advisor:

Teaching Advisor Email:

Residents/TLC Participants: Please verify that you have completed each required activity of the TLC Program by placing your initials and the date of completion in the table below. Please review this form with your teaching advisor at least quarterly.

Time Period	Required TLC Program Activities	Date of Completion	Participant Initials
July	Reviewed video content for Module 1		
July 28	Attended the Module 1 meeting		
August	Reviewed video content for Module 2		
Before August 15	Completed the NEOMED College of Pharmacy IPPE and APPE Pharmacy Preceptor Training Programs (online): https://www.neomed.edu/pharmacy/academics/preceptor/training/		
Before August 15	Reviewed NEOMED teaching assignments with advisor		
August 25	Attended the Module 2 meeting		
September	Reviewed video content for Module 3		
September 29	Attended the Module 3 meeting		
October	Reviewed video content for Module 4 *(optional for Track 1)*		
October 27	Attended the Module 4 meeting *(optional for Track 1)*		
October	Reviewed video content for Module 5		
October 27	Attended the Module 5 meeting		
March	Reviewed video content for Module 6		
March 9	Attended the Module 6 meeting		
Before June 1	Served as an IPPE or APPE co-preceptor for at least 1 month		
Before June 1	Completed all NEOMED teaching assignments		
On or before June 1	Submitted final teaching portfolio* to NEOMED TLC Program Director (upload portfolio to Canvas)		

Time Period	Required TLC Program Activities	Meeting Date	Teaching Advisor Signature
End of 1st Residency Quarter	Quarterly meeting with teaching advisor		
End of 2nd Residency Quarter	Quarterly meeting with teaching advisor		
End of 3rd Residency Quarter	Quarterly meeting with teaching advisor		
Before May 31	Quarterly meeting with teaching advisor and final teaching portfolio review (in preparation for teaching portfolio submission to NEOMED TLC Program Director by June 1st)		

* **Final teaching portfolio must include:**
  ● Follow-up contact information form
  ● TLC Verification of Program Completion Form
  ● Curriculum vitae (CV)
  ● Teaching philosophy
  ● Teaching experiences log
  ● Teaching materials (i.e., lecture slides, cases developed, handouts, test questions), as applicable
  ● Teaching evaluations (see below), as applicable
  ● Summary narrative (1 to 2 paragraphs on what the participant has learned and specific plans for continuing to develop teaching skills)

** **Teaching evaluations (for both Track 1 and Track 2 participants) include:**
Teaching evaluations (including participant self-evaluation) will be completed online using a **Microsoft Evaluation Form**. Each participant will be provided with a unique evaluation link to share and receive feedback/evaluation. It is recommended that self-evaluations, student (learner) evaluations, and advisor/faculty/preceptor evaluations (if applicable) are reviewed with the teaching advisor shortly after each teaching assignment is completed (and at least quarterly).

  ● **Resident/participant self-evaluation** - REQUIRED for <u>all</u> teaching activities assigned by the TLC Program. RECOMMENDED for teaching activities assigned by the residency program (including experiential teaching).

  ● **Student (learner) evaluation** - REQUIRED (when possible) for each large group lecture, small group teaching activity, and tutoring activity. RECOMMENDED for experiential teaching activities at the residency program site.

  ● **Teaching advisor evaluation (or other faculty/preceptor evaluation)** - REQUIRED for each large group lecture and for pre-recorded lecture videos. RECOMMENDED (when possible) for small group teaching activities, tutoring activities, and teaching activities assigned by the residency program (including experiential teaching).

Teaching and Learning Curriculum (TLC) Program

Teaching Experience Log

(July 2022 to June 2023)

Resident: **Residency Program:**

Date	Course Name	# Learners	Name and Description of Teaching Activity	Teaching Time
NEOMED TEACHING ACTIVITIES				

Date	Course Name	# Learners	Name and Description of Teaching Activity	Teaching Time

Date	IPPE/APPE Rotation	# Learners	Name and Description of Teaching Activity	Teaching Time
EXPERIENTIAL TEACHING/PRECEPTING ACTIVITIES				

Date	Residency Rotation (or Meeting/Miscellaneous)	# Learners	Name and Description of Teaching Activity	Teaching Time
RESIDENCY PRACTICE SITE (AND OTHER NON-NEOMED) TEACHING ACTIVITIES				

Northeast Ohio
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Teaching and Learning Curriculum (TLC)
Follow-Up Contact Information Form

Part One: Please provide your contact information <u>post</u> residency graduation.

1. Name:

2. Email address (personal):

   Email address (work):

   *Please email my electronic NEOMED Teaching and Learning Curriculum certificate of completion
   to my: ☐ personal email address ☐ work email address

3. Phone number (personal):

   Phone number (work):

4. Mailing address (personal):

   Mailing address (work):

   *Do you want to also receive a printed copy of your NEOMED Teaching and Learning Curriculum
   certificate of completion? ☐ yes ☐ no

   * If you answered yes to the above question, where should we mail your certificate of completion:
   ☐ personal address ☐ work address

5. Employment (or PGY2 Residency) after completion of your current residency program (employer
   name and position title):

6. Does your next job (or PGY2 Residency) require a teaching certificate (or the teaching experience that
   you have gained during the NEOMED Teaching and Learning Curriculum)? ☐ yes ☐ no

(continued on the next page)

Part Two: Please indicate your interest in continuing a voluntary faculty academic appointment at NEOMED post residency graduation.

As part of completing the TLC Program, you were given a one-year appointment as Clinical Instructor of Pharmacy Practice. This appointment is considered temporary and will automatically terminate upon completion of the training program (June 30th).

Please know that your continued involvement in the NEOMED College of Pharmacy is important to us. Therefore, if you are interested in continuing your role as a voluntary faculty member and participating in the teaching of pharmacy students in the experiential and/or classroom setting, you can be automatically transitioned into a Clinical Assistant Professor of Pharmacy Practice appointment.

7. Do you want to receive a voluntary faculty appointment of Clinical Assistant Professor of Pharmacy Practice? ☐ yes ☐ no

8. If you answered yes to question #7 above, where should we mail your new NEOMED faculty appointment certificate:
   ☐ personal address ☐ work address

9. If you answered yes to question #7 above, which of the following activities would you be interested in participating in as part of your academic appointment with the NEOMED College of Pharmacy?

   ☐ large group teaching (didactic lectures)

   ☐ small group teaching

   ☐ assessments

   ☐ experiential teaching (precepting)

   ☐ committee/service involvement